



**SHOTOKAN KOKUSAI  
KARATEDO SOUTH AFRICA**

AMANZIMTOTI ▪ AVOCA ▪ DURBAN NORTH ▪ OTTAWA ▪ OVERPORT ▪ SHAKASKRAAL ▪ SHALLCROSS ▪ STANGER  
AL KHOBAR, SAUDI ARABIA

## **SKKSA GRADING EXAMINATION POLICY**

As of January, 2017

This policy follows the previous guidelines around student records - updating of grading books, Student Cards, and intake of registration forms. You can access the Student Records Policy from [www.skksa.co.za/karateka](http://www.skksa.co.za/karateka) (PDF - requires compatible viewing software).

**Note: students must produce their SKKSA grading book in order to undertake an examination. Failure to provide a grading book may result in a refusal to allow the student to grade.**

- ▶ No student will be allowed to grade in **July** if they registered after 15<sup>th</sup> February.
- ▶ No student will be allowed to grade in **December** if they registered after 1<sup>st</sup> August.
- ▶ Students who hand-in Registration Forms between the 16<sup>th</sup> February and 1<sup>st</sup> August may only grade in December.

### **COLOUR BELT EXAMINATIONS**

There are two examinations a year: Mid-Year Exams occur in July at dojo level; Final Exams occur in December at the Summer Course.

A student may not attempt an exam if:

- ▶ They have not attended **at least 80%** weekday classes
- ▶ They are not wearing the correct karate attire

A student may only participate in an exam upon recommendation by their dojo instructor.

### **BROWN BELT EXAMINATIONS**

*Note: Please see the "Brown Belt Examination Policy" for more detailed information. Candidates must sign this policy before entering a brown belt examination.*

There is only one examination a year, at the Summer Course in December. A brown belt karateka, or a karateka currently purple belt and eligible to undertake a brown belt examination, may only do so by fulfilling the following requirements:

- ▶ Completed a minimum of two Saturday sessions per month, consistently throughout the year. Intermittent progress reports of your attendance will be provided to your dojo instructor.
- ▶ Completed at least 80% of their weekday classes
- ▶ Students will not be allowed to make-up for lost classes in the 3<sup>rd</sup> and 4<sup>th</sup> quarter of the year.
- ▶ Brown belt examinations are done once a year at the Summer Course.
- ▶ All brown belt karateka are required to complete all sessions at the Summer Course in order to qualify for examinations. This requirement is not negotiable.

## **ENTERING STUDENTS INTO SKKSA GRADINGS**

- ▶ Instructors must complete the Excel grading entries form and submit to SKKSA **three days** prior to the date of grading. Entries submitted three days or less prior to grading will not be accepted.
- ▶ We will use the names provided by the instructor to prepare certificates for students. It is the instructor's responsibility to ensure correct spelling of students' names. SKKSA will not be held liable for the printing of certificates with incorrect names; **a certificate re-issue with spelling corrections will incur a fee of R10 per certificate.**
- ▶ Requests for students not entered on the entries form to grade on the day of the examination will not be permitted.